

EXECUTIVE DIRECTOR POSITION

New Start Counselling is a not for profit counselling clinic for individuals and families who have been affected by domestic violence. New Start Counselling is looking for an experienced and motivated Executive Director, who reports to the Board of Directors, to lead the organization. The Executive Director is responsible for the day to day operations of the organization, including supervision of personnel, budget and programme management. The Executive Director is the primary liaison with community, and government and key stakeholders in communicating key messages about the prevention of domestic violence and the value of prevention and counselling services.

The preferred candidate will have the following qualifications and skills:

- Master degree in Social Work, licensed to practice social work through the regulatory body of the Nova Scotia College of Social Workers or a comparable combination of education and credentials.
- Leadership in creating a safe and healthy work environment for both staff and clients.
- Management experience with proven decision making abilities.
- Knowledge and experience working and managing in the area of domestic violence, child protection, individual and family counselling and the application of clinical practice.
- Knowledge and experience in the not-for-profit sector.
- Efficient administrative, organizational, computer and time management skills.
- Ability to demonstrate creativity and flexibility to develop innovative organizational responses to preventing and intervening in domestic violence at the community and individual level.
- Proficient interpersonal skills (both oral and written).
- Experience in working with a Board of Directors through the Carver model of governance.

The following qualifications would be considered assets:

- Knowledge of Narrative Therapy within domestic violence clinical practice.
- Knowledge of computer-based accounting, office management software, data collection and website development.
- Understanding of the values and principles of community networking and collaboration.
- Experience in fundraising and grant proposal writing.

The successful candidate can expect the following:

- A dynamic, creative and healthy workplace.
- 24 hours of work per week with the potential for 35 hours. Salary at \$37.00 per hour.
- A team of competent, professional clinicians and support staff.
- Potential, through leadership, to influence growth and development in the domestic violence sector.

Interested candidates are asked to provide two documents: 1) Cover Letter, and 2) Curriculum Vitae, addressed to the New Start Board of Directors, Selection Committee, marked 'private and confidential', by **March 27th, 2020 at 4:00 p.m.**

Mail or Hand-deliver: New Start Society, 45 Alderney Drive, Suite 900, Dartmouth, NS, B2Y 2N6.
Email: newstartcounselling1@gmail.com